

BankSouth seeks qualified candidates for the position of Treasury Support Specialist at their Watkinsville GA Branch. This position provides dedicated treasury support services to our business clients. These services include, but are not limited to: Business Banking, Business Remote Deposit Capture, Mobile Check Deposit, ACH, Wires, Bill Pay, Merchant Services and enrollment/maintenance/technical support on these products. This position will also provide training on treasury products, services and systems to clients and internal BankSouth team members as needed; take ownership for and deliver timely resolution of client issues; understand & communicate implementation time lines to align with client expectations; conduct regular onsite reviews of client portfolios; maintain client files and update contracts & supporting documentation as needed; organize and participate in quarterly Electronic Banking/RDC Committee meetings. We require a minimum of a high school diploma/GED, Associates Degree is preferred. 6 months to 2 years of experience/working knowledge of bank treasury management products, file formats, transaction flows, file transmissions; strong organizational/time management skills; ability to multi-task; excellent written and verbal communication skills using proper grammar and syntax. This position will be asked to provide coverage locally and well as throughout the state. Ideal candidate can travel independently to clients in several markets including Atlanta, Greensboro, Watkinsville and Savannah. Normal work hours are 8:30 am to 5:30 pm Monday through Friday and some Saturdays as needed. This position may require attendance at various events and customer appointments before or after normal business hours. Proficiency using the following is required: MS Excel, MS word, MS Outlook Google Chrome, Internet Explorer, Firefox, JAVA and how they function with treasury products on pc's, Apple MAC's, Android and Apple mobile products. We offer an excellent benefit package including bank paid (for employee) medical, dental, LTD, life, a generous 401k match, and a salary commensurate with experience. Qualified candidates should submit their resume in confidence to: [mcole@banksouth.com](mailto:mcole@banksouth.com) E-O-E M/F/D/V/LBGT